



6:30 p.m., Thursday, October 15, 2015

Broadway Presbyterian Church

AGENDA

Present: Barb, Kyla, Cynthia, Lindsay, Javier, Cathie, Dylan **Absent:** Wendy

Residents present: Daryl E., Diane O., Megan Q., Marsha H., Laurie & Eric B. & (see sign-in sheet—Kyla)

- I. **Minutes*** (*Cynthia emailed on 10/2*) — September minutes, Motion 1 to approve by Dylan, M2 Javier, all in favor.
- II. **Appointment of Jonas Winn* (to complete Joe Wilder's term; expires in 2017)** — M1 to approve by Barb, M2 Javier, all in favor. **Welcome to the board Jonas!**
- III. **Elections*** — Annual election to fill 2 vacancies from terms ending (Barb & Cynthia); names on the ballot: Marsha Harmon and Megan Quinn with write-in slots open; no additional nominations; Motion 1 to vote both candidates in by acclamation made by Cathie; M2 Javier, voice vote taken, all in favor unanimously (no written ballot votes counted). **Welcome to the Board Megan & Marsha!** (terms expire 2018) New "Board Member Welcome packets" were passed out to all board members. PDF file of welcome packets will be sent to Kyla who also has a few hard copies for future board members.
- IV. **Appointment of new treasurer*** — Cathie relinquishes post as treasurer; Motion 1 by Barb to appoint Marsha as Treasurer, M2 Lindsay, all in favor.
- V. **October Treasurer's Report** — No report submitted for October or September; Kyla & Dylan submitted nearly complete financial report from June through August 2015 via email; Kyla submitted 2015 Wine Walk income/expense report via email with some portions remaining to be completed or clarified (sponsor & fundraising income etc.); Diane O. inquired whether better software would be helpful; Marsha will have new financial records on Mac computer (Past PC file format financial records will be archived). 2015-16 BHDA approved budget file sent via email by Barb. Suggestions made that tax donation form/letter and a standard invoice form be made by BHDA to give to vendors, sponsors, donors, etc. Discussion regarding whether PayPal income through ticket sales should be kept in PayPal account for future BHDA expenses or withdraw complete Wine Walk income amount.
- VI. **Committee/Team Reports:**
 - **Constitution/Bylaws/ Policies** — Barb: revised documents presented; 30-day notice given pending approval at November 2015 board meeting. No changes suggested at meeting.
 - **Neighborhood Partners (NP)** — Javier: Javier resigned as NP vice-chair; new BHDA rep needed; one person from every NP non-profit member and one person from each Ward comprise NP membership; Anthony H. is Ward 5 rep. Motion 1 by Cathie and M2 Javier to appoint Dylan as BHDA rep to NP, all in favor. Diane O. also mentioned it is favorable for Broadway to have rep(s) on various NP task forces.
 - **Wine Walk** — Kyla (Anthony): see above under treasurer's report. Final profit/expenses yet to be determined.
 - **Welcome** — (Wendy absent): report sent via Barb/email Oct. 9, summary: welcome bags delivered to Cathie's neighbor, Cecelia on 23rd St., and to Carrie & Sean (Murphy Lofts 7th Ave.)--neither "new" to neighborhood, but want to become more involved or interested in Broadway. Future welcome bags: Jason and Todd on 20th St., Mark and Suzanne Tanner, 1024 22nd Street, and apt. building owners at 20th St. and 8th Ave. Wendy will continue organizing Welcome Bags this coming year.
 - **Marketing** — Pride Signs/Dylan: no longer using Victory Store vendor for "Broadway Pride" yard signs, looking for new local vendor. Suggestions will be sent to Dylan. Dylan: Annual paper newsletter printed and mailed via Midwest Mailworks in September. Reminder to send PDF files to printers/designers so layout and copy aren't altered before printing.
 - **Broadway Feral Friends (BFF)** — Lindsay: BFF bills need to be paid, and BFF expense/income report needs updating, will work with Marsha to complete; \$700 in memorial donations recently made to BFF fund; 1 cat spay/neutered since last month; 27 helped this year.
 - **Trivia Night** — Kyla: tentative date of Friday, Feb. 12, 2016 chosen at Blackhawk State Park Watchtower Lodge, 6:30 pm doors open; rental fee \$400, plus \$150 damage deposit; discussion whether BHDA to sell liquor/refreshments for profit, requiring both dram shop insurance (approx. \$150 cost and 2 months prior to event) and state liquor permit or let guests bring refreshments; Mr. Trivia packages at \$150 or Gold package

approx. \$265. Can we get 15 teams, \$10 person (8 people per team)--We would raise around \$685 after expenses? We could raise more funds with raffle items. Committee recommended to assist Kyla in duties, Marsha volunteered. M1 Cathie to approve \$550 expenses for Lodge rental/fees, M2 Dylan, all in favor. M1 Lindsay to approve Mr. Trivia Gold Package expense of \$265, M2 Jonas, all in favor.

VII. **Old Business** — Broadway Pride Signs: see above under Marketing.

VIII. **New Business** — Diane O.: discussion of whether BHDA is hosting this year's Holiday Tour of Homes/Open House, due to QC Times columnist Alma Gaul's inquiry about media coverage; Javier had volunteered to coordinate earlier this year, discussion followed that no Holiday Tour will be organized this December due to little remaining time to organize. Dylan requested reimbursement for newsletter expenses and noted final bill from Midwest Mailworks was more than initially quoted (\$288.07 + postage cost). M1 Jonas and M2 Kyla to reimburse Dylan up to \$400 for newsletter expenses already paid via PayPal credit, all in favor. Marsha will reimburse. Dylan is running for precinct committeeman for the Rock Island County Democratic Party and requested signatures from Broadway residents in attendance who live in Precinct 7 boundaries (south of 9th avenue).

IX. **Correspondence** — RI Housing Authority newsletter presented.

X. **Adjournment*** Motions to adjourn, all in favor, 8pm.

Submitted by Cynthia Empen, secretary

* = Action Required

NEXT MEETING: 6:30 p.m., Thursday, November 19, 2015

Broadway Historic District is committed to preserving our architectural integrity, strengthening our sense of community, celebrating our history, and embracing the future.